

2020 VOLUNTEER POLICY

DEFINITIONS

The following terms are defined in this Policy as:

- a) "Athlete" – all players on SVC volleyball teams excluding redshirts.
- b) "Case Manager" – a decision maker chosen by the board of directors of SVC.
- c) "Days" – days irrespective of weekend and holidays
- d) "Exception" – the exception described in section 8 of this policy.
- e) "Family" – a group consisting of Parents and Athletes living together in a household.
- f) "Parent" – the parent(s) or legal guardian(s) of the Athlete.
- g) "Petitioner" – the Parent requesting an Exception
- h) "Exception Request Form" – the form attached as Schedule "A"
- i) "SVC" – SKY Volleyball Club
- j) "Volunteer Fee" – the fee described in Section 4 of this policy.
- k) "Points" – the credit amount assigned to various volunteer activities.

PURPOSE

- 2) SVC operates on a conservative budget and relies on volunteers to ensure that all aspects of the organization are managed efficiently. We depend on volunteer support to keep player fees as low as possible.

APPLICATION OF THIS POLICY

- 3) This Policy applies to all Parents and Athletes of SVC.

VOLUNTEER FEE

- 4) The Parent of an Athlete is required to pay \$200 per Athlete (to a maximum equal to 2 Athletes per Family) via postdated cheque dated May 15th, of the current calendar year.
- 5) The postdated cheque is returned to the Parent, uncashed, on proof of the Parent obtaining 10 Points of volunteer services per Athlete in the Family (maximum of 2 Athlete per Family).
 - a) In the event the Parent obtains less than the required amount of Points, the Volunteer Fee will be forfeited to SVC.
- 6) In the instance of dispute, each SVC team manager will provide the Case Manager with the Parent's proof of points. The Case Manager will have sole discretion to determine whether the Parent obtained the required amount of Points.
- 7) Notwithstanding section 4 of this Policy in the event a Family consists of only one Parent, the Parent will only be required to pay and volunteer for a maximum of one Athlete.

POINTS

- 8) Points will be calculated in the following ways:
- a) 10 Points for being the Head Coach of a SVC team,
 - b) 10 points for being the Assistant Coach of a SVC team,
 - c) 10 points for being the Team Manager of an SVC team,
 - d) 10 points for being the Team Photographer of an SVC team,
 - e) 2 points per match when acting as a scorekeeper or linesman during a game,
 - f) 2 points per shift if acting as an evaluator during the registration of Athletes,
 - g) 1 point per shift assisting the Club Coordinator during pre-season tryouts,
 - h) 2 points per shift for assisting in various fundraising events,
 - i) 2 points per shift for assisting in various club events; including but not limited to, the SKY Launch, SKY Gala, SKY Banquet, team photo days, etc.

EXCEPTION

- 9) Any Parent may petition the Case Manager for an Exception to the Volunteer Fee by filing an Exception Request Form.
- 10) The Case Manager will only consider Exceptions for parents who:
- a) are in serious financial hardship,
 - b) in the event of a serious injury or medical condition; or
 - c) unforeseeable life change that prevents the Parent from volunteering.
- 11) Exceptions are granted at the sole discretion of the Case Manager.

DECISION

- 12) Within twenty (20) days of the Exception Request Form being submitted to SVC, the Case Manager will determine whether an Exception is granted.
- 13) In the event an Exception is granted, SVC will then have 15 days from the decision date to return the postdated cheque to the Parent.
- 14) In the event a Refund is denied, the Parent will be required to complete the volunteer services to have the Volunteer Fee returned.
- 15) The decision of the Case Manager is not appealable.